

DRAFT

Minutes of the meeting of the
Elmbridge LOCAL COMMITTEE
 held at 4.00 pm on 11 June 2018
 at Council Chamber, Elmbridge Civic Centre, High Street, Esher, KT10 9SD.

Surrey County Council Members:

- * Mr John O'Reilly (Chairman)
- * Dr Peter Szanto (Vice-Chairman)
- * Mr Mike Bennison
- Mr Nick Darby
- * Rachael I. Lake
- * Mrs Mary Lewis
- * Mr Tim Oliver
- Mr Ernest Mallett MBE
- * Mr Tony Samuels

Borough / District Members:

- * Cllr David J Archer
- * Cllr Steve Bax
- * Cllr Andrew Davis
- Cllr Peter Harman
- * Cllr Malcolm Howard
- * Cllr Mary Marshall
- * Cllr Christine Richardson
- Cllr Chris Sadler
- * Cllr Mrs Mary Sheldon

* In attendance

OPEN FORUM**13/18 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF THE LOCAL COMMITTEE FOR 2018/19 [FOR INFORMATION] [Item 1]**

The appointment by Council of Mr John O'Reilly as Chairman and Dr Peter Szanto as Vice-Chairman of the Local Committee for the current municipal year was noted.

14/18 APPOINTMENT OF BOROUGH COUNCIL SUBSTITUTE MEMBERS [EXECUTIVE FUNCTION - FOR DECISION] [Item 2]**Resolved:**

To co-opt substitutes for Borough Council members for the municipal year 2018/19 as listed in the report with the exception of Cllr James Vickers to be replaced by Cllr Andrew Burley.

ITEM 6

Reasons: Standing Order 40(f) requires the Committee, at its first meeting in the municipal year, to agree whether it wishes Borough Council members to be permitted to have substitutes.

15/18 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 3]

Apologies for absence were received from Mr Nick Derby and Cllr Chris Sadler, Cllr Janet Turner substituted.

16/18 DECLARATIONS OF INTEREST [Item 4]

There were no declarations of interest.

17/18 CHAIRMAN'S ANNOUNCEMENTS [Item 5]

The Chairman reminded Borough co-opted members to return their forms outlining their contact preferences and their declarations of interest. He reported that there would be a consultation on options for Children's Centres later in the year.

18/18 WRITTEN PUBLIC QUESTIONS AND STATEMENTS [Item 6]

Five public questions were received. The questions and responses were published with the supplementary papers for the Committee. The following supplementary questions were asked:

Question 1: The questioner was not present at the meeting, but had asked whether a 10mph speed limit could be implemented on the bridge. A written response would be provided to the questioner.

Question 3: Is the speed survey in a standard format or designed specifically for the area and will residents be made aware of the survey and asked to comment? The senior traffic engineer responded that discussion are currently taking place as to which would be the most appropriate way to carry out the survey. The most usual format would be to use speed tubes across the road which detect both speed and size of vehicle, if this is not appropriate radar speed detectors placed on lamp columns may be used. Residents would not be consulted at this point, but following a feasibility study, if it is decided that an improvement scheme is necessary, residents would then be consulted. The local member asked if sight lines for roads accessing Hare Lane could be investigated and it was agreed that these would be looked at to see if improvements could be made. It is hoped that the survey can be carried out in the next few weeks, with the aim of reporting back to the Committee before the end of the financial year. There was some concern that the traffic may not be typical at this time of year, as a result of private schools closing for the summer earlier than other schools and also pupils on different timetables as a result of exams. It was suggested that the survey should be deferred until September and officers agreed to consider this.

Question 4: The questioner was pleased to report that many of the potholes in the area have now been filled and that a number of roads are appearing on provisional lists for repair. He asked whether they could also be submitted for consideration for the additional £15m recently agreed for further repairs. The officer responded that the criteria for the additional £15m are not yet available, but the roads are a high priority for the Committee and officers will

continue to push for these to be done. The local member highlighted Elm Road as one in need of repair, with many loose stones which have damaged vehicles and could injure pedestrians.

Question 5: The questioner felt that if Elmbridge CIL money is spent on road resurfacing the Borough could be subsidising other parts of the County who are less advanced in the collection of CIL. The Chairman responded that decisions on CIL allocation are a matter for the Borough Council and the Committee will continue to submit bids which meet the criteria specified.

19/18 PETITIONS [Item 7]

Declarations of Interest: None

Officers attending: Peter Shimadry, Senior Traffic Engineer

Petitions, Public Questions/Statements: 1 petitions was received

The petitioner outlined that the petition had been created following the death of his aunt almost a year ago as she was crossing the Portsmouth Road to get a newspaper. A petition in 2014 had requested a crossing and raised concerns that without this there could be a fatality. The response to this petition suggested that a crossing could be considered and that a pedestrian refuge could cause an issue for cyclists unless the road was widened to give sufficient passing space. The resulting feasibility study only considered a pedestrian refuge and not at a formal crossing.

The Senior Traffic Engineer confirmed that the feasibility study had not considered a formal crossing. Funding for the refuge and associated improvements had been secured via a successful bid for CIL funding to the Borough Council. All schemes go through an independent safety audit before being constructed and after they are in use and a refuge would be an improvement to the current situation. Some members felt that refuge islands are not always appropriate for the elderly particularly on a busy road. The petitioner did not support the construction of a refuge as he felt that this was likely to be dangerous for cyclists and requested that further consideration be given to a formal crossing.

There was no indication of any further public questions or statements so the Committee moved to debate the options.

Member discussion –key points

The Committee requested further information on why only a pedestrian refuge had been considered in the feasibility study, rather than a formal crossing point.

It was noted that there are many pedestrian refuges in use throughout the Borough by people of all ages and they do provide a safer crossing point. A member suggested that perhaps a 3D painted zebra crossing could be added at little additional cost.

The Chairman proposed that the Committee confirm it agreement to install the pedestrian refuge and that a report be brought to the Committee after it is completed and the safety audit carried out to determine if further measures

ITEM 6

should be considered. This was seconded by the Vice-Chairman. On a vote it was

Resolved: [by 12 Votes FOR to 2 AGAINST]

That the Committee confirms its previous decision to install a pedestrian refuge on the Portsmouth Road and that a further report be brought to the Committee following its construction outlining whether any further measures are recommended.

Reasons: To monitor the effectiveness of the pedestrian refuge

20/18 MINUTES OF PREVIOUS MEETING [Item 8]

Confirmed as a correct record.

21/18 MEMBER QUESTION TIME [Item 9]

There were no member questions.

22/18 WALTON ON THAMES AND HERSHAM PARKING REVIEW [EXECUTIVE FUNCTION - FOR DECISION] [Item 10]

Declarations of Interest: None

Officers attending: Adrian Harris, Parking Engineer

Petitions, Public Questions/Statements: None

Member discussion – key points

The local member highlighted that the access in Waterside Drive mentioned in the report is to the sports centre and not the leisure centre although they are on the same site. The map is correct.

Noted that the proposals had already been advertised, but would not be taken forward if the Committee is not in agreement.

It was agreed that Borough Councillors could also be invited to attend the meetings following advertisement when the final decisions are made by officers.

Resolved that:

- (i) The county council's intention to introduce the proposals within the report and in Annex 1 are formally advertised, and subject to statutory consultation (as appropriate).
- (ii) If objections are received the Parking Strategy and Implementation Team Manager is authorised to try and resolve them;
- (iii) If any objections cannot be resolved, the Parking Strategy and Implementation Team Manager, in consultation with the Chairman/Vice Chairman of this committee and the county councillor for the division, decides whether or not they should be acceded to and

therefore whether the order should be made, with or without modifications.

Reasons: Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles, buses and service vehicles
- Reduce traffic congestion
- Better regulate parking

23/18 HIGHWAYS UPDATE [EXECUTIVE FUNCTION - FOR DECISION] [Item 11]

Declarations of Interest: None

Officers attending: Peter Shimadry, Senior Traffic Engineer

Petitions, Public Questions/Statements: None

Member discussion – key points

There was some concern at the consideration of a shared use cycle way on the A245, as some members felt that these were unsafe in built up areas as drivers exiting properties are not looking for cyclists and cyclists also have to stop at side road junctions. The officer responded that experience in other areas suggests that these fears are not realised following construction. The A245 is a very busy road and could deter less experienced cyclists from using the carriageway.

In relation to Annex E the local member requested that priority 14 should be swapped with priority 7 as this was now felt to be of higher need following a recent assessment. The schemes are of similar cost, but she would meet any additional funding required from her highway budget allocation.

The local member expressed a wish that the proposed work at Esher Green can be taken forward as quickly as possible, as there have been several recent accidents in the vicinity.

Resolved:

- (i) To authorise the advertisement of a traffic order for the proposed speed limit change in Lammas Lane, as detailed in Annex B of the report, and to delegate authority to the Area Highway Manager, in consultation with the Chairman, Vice Chairman, and Divisional Member, to consider any representations and make the traffic order if there are no significant

ITEM 6

objections;

- (ii) To agree to the patching programme set out in Annex E of the report to be funded from Committee's £100,000 allocation for carriageway patching, subject to the following amendment; priority 14 Stoke Road to be swapped with priority 7 Water Lane roundabout;
- (iii) To authorise the making of a Cycle Track Order to convert part of the width of Public Footpath 23 Walton & Weybridge to a Cycle Track, and to authorise the Area Highway Manager, in consultation with the Chairman, Vice Chairman, and Divisional Member to resolve any objections to the Cycle Track Order if possible, and if necessary to authorise the Area Highway Manager to submit any unresolved objections to the Secretary of State for determining whether the Order can be confirmed or a Local Inquiry is required;
- (iv) To authorise the implementation of six new bus stop clearways as detailed in Table 9 and Annex G of the report;
- (v) To provide feedback to the Area Highway Manager in regard to the draft revised forward programme of the Elmbridge Local Transport Strategy, which is presented in Annex H of the report;
- (vi) Authorise the Area Highway Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

Reasons:

Committee's allocation of funding for carriageway patching needs to be prioritised to specific sites, which complement the countywide programmes of works.

Now that funding has been identified, there is an opportunity to deliver the Lammas Lane speed limit change as part of the Esher Green casualty remedial scheme.

Authorisation is required to convert part of a Public Footpath to a Cycle Track to facilitate delivery of the Brooklands Sustainable Transport Package major scheme.

A number of bus stops require new bus stop clearway markings to prevent obstruction by parked vehicles.

Members are invited to comment on the draft revised forward programme of the Elmbridge Local Transport Strategy before it is finalised.

Committee is asked to provide the necessary authorisation to deliver those programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.

24/18 LOCAL COMMITTEE COMMUNITY SAFETY FUNDING [EXECUTIVE FUNCTION - FOR DECISION] [Item 12]

Declarations of Interest: None

Officers attending: Nicola Morris, Partnership Committee Officer

Petitions, Public Questions/Statements: None

Member discussion – key points

None.

Resolved that:

- (i) The committee's delegated community safety budget of £3,000 for 2018/19 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.
- (ii) Authority be delegated to the Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of this report.
- (iii) The committee receives updates on the project(s) funded, the outcomes and the impact it has achieved.

Reasons: The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations.

**25/18 REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES
[EXECUTIVE FUNCTION - FOR DECISION] [Item 13]**

Declarations of Interest: None

Officers attending: Nicola Morris, Partnership Committee Officer

Petitions, Public Questions/Statements: None

Member discussion – key points

None

Resolved that:

The Committee approves the membership of the task groups and appointments to outside bodies, as set out below for the 2018/19 municipal year:

- (i) The Elmbridge Community and Safety Partnership – Mr John O'Reilly
- (ii) Elmbridge Old Person's Advisory Body – Mr Ernest Mallett
- (iii) Parking Task Group – SCC members: Mr John O'Reilly, Dr Peter Szanto; Elmbridge BC members: Cllr Andrew Davis, vacancy – name to be confirmed by Borough Council

ITEM 6

- (iv) Cycling Task Group should be renamed the Cycling and Walking Task Group – SCC members: Mr John O'Reilly, Rachel I Lake, vacancy; Elmbridge BC members: Cllr Andrew Davis, Cllr Ian Donaldson and Cllr Janet Turner
- (v) Esher Transport Study Member Task Group – SCC members: Mr Tim Oliver, Dr Peter Szanto; Elmbridge BC members: Cllr David Archer
- (vi) Walton to Halliford Transport Study Member Steering Group – SCC Members: Mr Tim Oliver, Dr Peter Szanto; Elmbridge BC member: Cllr Janet Richardson
- (vii) Brooklands Transport Study Member Steering Group – SCC members: Mr Tim Oliver, Mr John O'Reilly; Elmbridge BC members: Cllr Peter Harman
- (viii) Hinchley Wood Schools Road Safety Improvements Member Task Group – SCC members: Mr Mike Bennison, Mr Nick Darby; Elmbridge BC member: Cllr Janet Turner

Reasons: The report proposes local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies.

26/18 LOCAL COMMITTEE DECISION TRACKER [FOR INFORMATION] [Item 14]

Noted the updated decision tracker and agreed to remove those items marked as closed.

27/18 DATE OF NEXT MEETING [FOR INFORMATION] [Item 15]

Monday 24 September 2018 at 4.00pm, Elmbridge Civic Centre

Meeting ended at: 5.17 pm

Chairman